

American Studies and Technology

Career Unit: PowerPoint Presentation/Practice Interview – Evaluation

Speaker's Name _____ Date _____

Evaluator's Name _____

Rate each section by the scale given (10 is the highest; 1 is the lowest):

Content: Included description of 3 jobs, earnings, employment outlook, education requirements, duties and responsibilities _____ (10)

Technicalities: Was at least 4 slides, had pictures, graphics, animation, sound; had good transitions, contrast, colors, font choice _____ (10)

Opinion: Speaker gave opinion whether each job was one they would consider and why _____ (10)

Appropriate spelling and grammar usage; included Works Cited (where information was found) _____ (10)

Presentation Style: Loud voice, eye contact, smooth transitions knowledgeable, confident manner, and good posture _____ (10)

Speaker's appearance: Dressed professionally and appropriately- Closed-toe shoes, shirt tucked in, no sweatshirts or tee shirts, etc. _____ (10)

Speaker's attitude: Friendly, polite and professional - serious _____ (10)

Clarity: Answered questions clearly, professionally and intelligently _____ (10)

Awareness of Job Requirements: Was prepared with answers _____ (10)

Job success: Based on the interview, the person got the job _____ (10)

TOTAL: _____ (100)

The speaker did an exceptionally good job at:

Suggestions for improvement:
